

**MIAMI PALMETTO SENIOR HIGH SCHOOL  
PTSA General Meeting/August 26, 2009**

The meeting was called to order by President Isabel McBrayer at 9:13 a.m. who welcomed parents to the first meeting of the 2009/2010 school year. She encouraged everyone to take handouts for friends and stressed the most immediate volunteer needs: book sale and attendance committees.

PRINCIPAL'S REPORT: Principal Weiner introduced Clint Bales, assistant principal; Angie Lima, activities director; and Genevieve Coggins, reading coach. Mr. Weiner noted that this is the first year that school opened without any "open" teaching positions. As of August 25<sup>th</sup>, enrollment is at 3,026 students, but he estimates the final attendance to be 3,100 students. Principal Weiner also explained that they are currently leveling classes, which should help with the size of some classes. The state mandates an average of 25 students per class (excluding elective classes).

Principal Weiner said he is thrilled about the new uniform policy. He feels that the students look professional and modest--dress was a serious problem before. Currently, the school is developing a uniform incentive package. However, only 10% are not in uniform due to a shortage with the suppliers. Sept. 8 is the mandatory uniform date and suppliers have committed to this date.

Mr. Bales is working on parking for seniors and juniors. Since Driver's Ed is no longer offered due to budget cuts, the administration will find funding (\$13,000) this year to convert the driving range into an additional parking lot.

Principal Weiner also explained that the school will go through an accreditation process this year (SACS), which occurs every five years in Florida. This process involves a review of academic and extra curricular programs. Parents will be asked to participate as needed.

Mr. Weiner explained that Jackson South no longer has funds to give us a nurse this year. He said that the administration and secretarial staff will work the clinic, and parent volunteers are needed to handout supplies. They will call 911 for more serious concerns.

Principal Weiner noted that some seniors were unable to get into the health class, which is a requirement to graduate (current senior class only). He encourages those students to take it through the Florida Virtual School and sign-up ASAP. Additionally, he will ask Bonnie Hannemann and Victoria Dobbs to assist these students.

Regarding text books, Mr. Weiner explained that the school has a full supply--enough for students to receive one per class. Lastly, Principal Weiner thanked the PTSA for their support.

President McBrayer asked for a motion to approve the May 20<sup>th</sup> minutes. Caryn Boren made a motion and Karen Kett seconded the motion.

TREASURER'S REPORT: Treasurer Hal Rosenfeld presented the proposed budget for 2009/2010, which includes \$5,000 carry over funds for the next year. Cecelia Pahl made motion to approve. Roxy Lancella seconded the motion. All voted in favor.

An Audit committee was formed over the summer, which included Treasurer Rosenfeld, Nancy Harter and Karen Kett. The committee used Quicken to reconcile all transactions. Copies of the report are available. Roxy Lancella made a motion to approve the report, which was seconded by Susan Montesino. All voted in favor.

To expedite the check signing process, Treasurer Rosenfeld asked for a motion to expand check signing authority to all VP's. Nancy Harter made motion to approve. Dawn Jacobson seconded. All voted in favor and ratification was made to cover last week's signing by Nancy Harter.

President McBrayer introduced all members of the PTSA Executive Board.

EESAC: President McBrayer announced that in order to be in EESAC compliance, a total of 7 parent members were needed. The following members were voted in by the general membership on May 20, 2009: Isabel McBrayer, Teri Trivizas, Heidi DeLisser, Randi Trazenfeld and Krystyna Sherman. Susan Montesino and Hal Rosenfeld were listed as alternates. To be in compliance, Susan Montesino and Hal Rosenfeld will be appointed voting members. A motion was made and seconded to appoint Susan and Hal

as voting members and all were in favor. Principal Weiner appointed Nancy Harter as the business/community representative for EESAC.

President McBrayer explained that the EESAC committee needs an alternate position, which needs to be voted in today. She said that Jennifer Solomon has volunteered to run as an alternate and asked others to come forward. Susan Montesino made a motion to approve the alternate opening and it was seconded by Lynne Schaefer. All voted in favor.

Therefore, the complete parent roster for EESAC is: Isabel McBrayer, Teri Trivizas, Heidi DeLisser, Randi Trazenfeld, Krystyna Sherman, Susan Montesino, Hal Rosenfeld and Jennerfer Solomon (alternate).

President McBrayer explained that EESAC is a school advisory council for educational excellence and includes teachers, staff, parents, a community member and student. Each member is voted in by their peer group. The council advises on matters of school budget and improvements. Meetings are posted and open to the public. President McBrayer asked for other volunteers to fill the alternate opening. None came forward. Laura Jaslin made motion to approve Jennifer Solomon. Hal Rosenfeld seconded. All voted in favor.

Donations: Karen Kett explained that the three-year-old parent donation program has been successful, raising \$18,000 last year. The tax deductible donations fund teacher wish list items, such as smart boards, ACT testing support, etc. A PTSA vetting process determines the scope of need, considering what will benefit the most people. All allocations are voted on by the PTSA. Teachers are being asked to submit their lists so that donations can be allocated starting in October. When asked if parents can specify where to direct their donation, Ms. Kett said it is not possible.

Special projects: Cecilia Prahll explained that last year MPSHS received \$10,000 from the Village for special needs. Last year's monies funded sports, and AP and special needs classes. Soon she will send out letter soliciting requests from the administration and teachers. All requests are sent to Nancy Harter, 3<sup>rd</sup> VP. Allocations are decided by the PTSA Executive Board. Technology is of primary interest to the Village.

Membership: Mercedes Sorensen reported that the PTSA has 300 new members. In addition to parents, the membership includes 55 staff members and 100 student members.

Volunteers: President McBrayer explained that this year parent volunteers must sign-up through the Parent Portal (if it is working) or Community Portal. Mrs. Dobbs will aid with any Parent Portal problems. You must use the name that matches your social security card for the background check to work. In order to be a Level 2 volunteer, you must be fingerprinted. In order to be a certified volunteer, you must have approval from the principal. She added that to be a 2<sup>nd</sup> level or certified volunteer, use the legal name that matches your social security number. Dee Jordan is the volunteer coordinator in the office, and you must also give her your driver's license.

Elaine Quartin is coordinating volunteers for the main office, media center and copy room. Help is needed. Call Elaine at 305-588-2081 or email: [elainequartin@yahoo.com](mailto:elainequartin@yahoo.com).

Lynne Schaefer asked for volunteers to help out at the book sale--week of Sept. 14--and weekly in the attendance office. President McBrayer added that a volunteer is needed to send out emails on an as needed.

When asked if the PTSA could make a volunteer roster of who to call for services, Ms. McBrayer suggested that a sign-up sheet be brought to the next meeting and then it could be typed up.

VP reports:

Dianne Wysong—1<sup>st</sup> VP—needs someone to chair Hospitality—Debbie Fox volunteered. She thanked Carolina Friedhoff for her efforts and hard work on the teacher welcome breakfast.

Susan Montesino—2<sup>nd</sup> VP has an opening for someone to take over legislative reporting.

Nancy Harter 3<sup>rd</sup> VP explained that they need someone to train and chair the book sale next year. Contact Lynn Schaefer or Nancy Harter if you are interested. Ms. Harter added that EESAC pays for student agenda books, which will be distributed during grade-level orientations.

The next meeting is Sept 16<sup>th</sup> at 9 am. Open house is Sept 21<sup>st</sup>. Meeting was adjourned at 10:17 a.m.

Respectfully submitted by,  
Sheila Quint, Recording Secretary